



3 Day Conference Outline Template

DAY 1

TIME	ITEM
8.30am	Interactive Events Session
9.15	Presentation
10.00	Activity / Presentation
10.45	Tea Break
11.05	Presentation
11.50	Activity / Presentation
12.30pm	Lunch
1.15	Interactive Events Energiser
1.45	Presentation
2.30	Activity / Presentation
3.15	Afternoon Tea
3.30	Interactive Events Energiser
4.00	Presentation
4.45	Activity / Presentation
5.30pm	Finish



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DAY 2

TIME	ITEM
8.30am	Review
9.00	Presentation
9,45	Activity / Presentation
10.30	Tea Break
10.50	Interactive Events Session
11.20	Presentation
12.00 noon	Presentation
12.30 pm	Lunch
1.15	Presentation
2.00	Activity / Presentation
2.45	Interactive Events Energiser
3.15	Afternoon Tea
3.30	Activity / Presentation
4.15	Activity / Presentation
5.00pm	Review / Wrap Up



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DAY 3

TIME	ITEM
8.30am	Review
9.00	Presentation
9,45	Activity / Presentation
10.30	Tea Break
10.50	Interactive Events Session
11.20	Presentation
12.00 noon	Presentation
12.30 pm	Lunch
1.15	Presentation
2.00	Review / Wrap Up
3.00pm	Finish